

Fee Policy and Financial Agreement

Effective July 1, 2009

Infants/Wobblers (all children under 2 years of age)

| | | |
|---------------|-------------|---------------|
| 45 hours/week | \$3.30/hour | \$148.50/week |
| 35 hours/week | \$3.50/hour | \$122.50/week |
| 25 hours/week | \$3.75/hour | \$93.75/week |

Toddler/Preschool (2 years and older)

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|---------------|-------------|---------------|
| 45 hours/week | \$3.15/hour | \$141.75/week |
| 35 hours/week | \$3.35/hour | \$117.25/week |
| 25 hours/week | \$3.70/hour | \$92.50/week |

Second Child Discount

| | | |
|---------------|-------------|--------------|
| All ages | \$2.10/hour | |
| 45 hours/week | | \$94.50/week |
| 35 hours/week | | \$73.50/week |
| 25 hours/week | | \$52.75/week |

Occasional use/drop-ins (if space available)

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|---|-------------|
| Infants/Wobblers (under 2 years of age) | \$3.90/hour |
| All other ages | \$3.75/hour |

There is no second-child discount for occasional use/drop-in rate

Parents/guardians will be charged the agreed upon weekly fee, even if the child misses a day. This guarantees the child's space in the program. If a child attends for more hours than the weekly minimum, the per hour rate will be charged for each additional hour.

Billing

Bills will be available at noon on Monday and will cover services for the previous week (M-F). All bills are due by 6:30 pm Tuesday evening. A late fee of \$5.00/week will be charged. If a bill is two weeks late, the parent/guardian will need to meet with the Director, On-Site Supervisor, or Bookkeeper to determine if the child's enrollment can continue.

Child Care Agreement

Parents/guardians shall complete and sign a Child Care Agreement indicating the days the child will attend the center, the time of arrival and departure, and the agreed weekly/hourly fee.

Additional Fees

A late fee of \$5/half-hour will be charged to the parent/guardians of children not picked up by 6:30 pm unless there is an emergency. This will be handled on a case-by-case basis with the Director or On-Site Supervisor.

There is a \$20 fee for all returned checks. There is an \$11/day no-show fee. If a child is going to be absent, families must notify the center by 9:00 am or be charged a no-show fee. This fee is in addition to the regular agreed upon fees.